

MINUTES – REGULAR SESSION
Board of Park Commissioners & Governing Board of the
LORAIN COUNTY METROPOLITAN PARK DISTRICT

Date: Thursday, May 18, 2023
Time: 11:03 a.m.
Place: Carlisle Visitor & Administrative Center
Present: Commissioners: Kenneth M. Lieux, Chairman
Sherrill M. McLoda, Vice-Chairman
Joseph E. Hribar
Legal Counsel: Dennis M. O'Toole
Director/Secretary: James E. Ziemnik
Park Staff: Jennifer L. Bracken, Assistant Director
Bonnie J. Burns, Administrative Services Manager/Treasurer
Mariah Deitz, Public Information Officer
Joani Longbrake, Secretary
Visitors: Barb Fieger, President, Friends of Metro Parks
Lauren Hoffman, reporter, *The Morning Journal*

OPENING OF MEETING

Roll call by Director/Secretary: Kenneth M. Lieux – Aye
Sherrill M. McLoda – Aye
Joseph E. Hribar – Aye

Chairman Lieux declared all members present and opened the meeting.

OLD BUSINESS:

A. Approval of the minutes of the April 19, 2023 Regular Session. The minutes were distributed prior to the meeting, enabling the commissioners to read them in advance. Commissioner McLoda motioned and Commissioner Hribar seconded the motion for approval; motion passed unanimously this 18th day of May, 2023.

B. The Director/Secretary advised the Board of the Statement of Accounts.

C. **Resolution 2023-30.** Payment of accounts payable. Motion by Commissioner Hribar for adoption of Resolution for payment of line items on the Cash Disbursements Journal for the period of April 1 to April 30, 2023 and on the Aged Payables reports dated April 30 and May 17, 2023; and ratification of payments on Exhibit A; seconded by Commissioner McLoda. The Chairman then called for the individual line item votes of the Commissioners to be approved for payment by at least a majority of the Commissioners, and be certified by the Treasurer and Secretary of the Board of Park Commissioners for issuance of checks for payment. The line item votes of the Commissioners were cast as follows:

Commissioner Lieux: Affirmative for all line items on the Cash Disbursements Journal for the period of April 1 to April 30, 2023 and on the Aged Payables reports dated April 30 and May 17, 2023 and affirmative for ratification of payments on Exhibit A.

Commissioner McLoda: Affirmative for all line items on the Cash Disbursements Journal for the period of April 1 to April 30, 2023 and on the Aged Payables reports dated April 30 and May 17, 2023 and affirmative for ratification of payments on Exhibit A.

Commissioner Hribar: Affirmative for all line items on the Cash Disbursements Journal for the period of April 1 to April 30, 2023 and on the Aged Payables reports dated April 30 and May 17, 2023 and affirmative for ratification of payments on Exhibit A.

RESOLUTION 2023-30:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to ratify the payments on Exhibit A and to direct and authorize the issuance of checks for payment of all line items on the Cash Disbursements Journal for the period of April 1 to April 30, 2023 and on the Aged Payables reports dated April 30 and May 17, 2023, as approved for payment by vote of at least a majority of the Board of Park Commissioners. The Cash Disbursements

Journal, Aged Payables reports, Exhibit A, and the commissioners' votes are hereby made a part of the minutes of this meeting on May 18, 2023.

Kenneth M. Lieux – Aye
Sherrill M. McLoda – Aye
Joseph E. Hribar – Aye

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

NEW BUSINESS:

- A. **Resolution 2023-31.** The Board of Park Commissioners opened the hearing on the Tentative 2024 Budget, elicited comments from the public, and stated that the public meeting has been held; motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 18th day of May, 2023.

RESOLUTION 2023-31:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to open the hearing on the Tentative 2024 Budget, elicit comments from the public, and state that the public meeting has been held.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- B. **Resolution 2023-32.** The Board of Park Commissioners authorized the Director/Secretary to enter into agreements with local schools and entities for employment of summer interns, all with the approval of legal counsel as to form; motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 18th day of May, 2023.

RESOLUTION 2023-32:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to authorize the Director/Secretary to enter into agreements with local schools and entities for employment of summer interns, all with the approval of legal counsel as to form.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- C. **Resolution 2023-33.** The Board of Park Commissioners accepted the Avon Jaycox Wetland Project Long-Term Management Plan; motioned by Commissioner Hribar, seconded by Commissioner McLoda, passed unanimously this 18th day of May, 2023.

RESOLUTION 2023-33:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to accept the Avon Jaycox Wetland Project Long-Term Management Plan.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- D. **Resolution 2023-34.** The Board of Park Commissioners accepted the proposed Avon Jaycox Wetland Grant of Conservation Easement to the Board of Park Commissioners of the Medina County Park District for the purpose of jointly preserving, protecting and maintaining the Easement Area as natural wetland habitat and as passive use parklands in accordance with the Long-Term Management Plan; and further, the Board authorized the Director/Secretary to execute said Easement, and do all things necessary and appropriate to consummate said transaction, all with the approval of legal counsel as to form; motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 18th day of May, 2023.

RESOLUTION 2023-34:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to accept the proposed Avon Jaycox Wetland Grant of Conservation Easement to the Board of Park Commissioners of the Medina County Park District for the purpose of jointly preserving, protecting and maintaining the Easement Area as natural wetland habitat and as passive use parklands in accordance with the Long-Term Management Plan; and further, we authorize

the Director/Secretary to execute said Easement, and do all things necessary and appropriate to consummate said transaction, all with the approval of legal counsel as to form.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- E. **Resolution 2023-35.** Commissioner Hribar motioned and Commissioner McLoda seconded the motion to table for an indefinite period of time accepting the proposal for Concession Privileges and Miniature Golf Operation at Columbia Reservation submitted by _____ of _____, Ohio and authorizing the Director/Secretary to enter into Concession Contract with same for a period of three years commencing _____, 2023 through _____, 2026, with a possible extension of one or two years thereafter at the sole discretion of the Board, and all with the approval of legal counsel as to form. The motion passed unanimously this 18th day of May, 2023.

RESOLUTION 2023-35:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to table for an indefinite period of time accepting the proposal for Concession Privileges and Miniature Golf Operation at Columbia Reservation submitted by _____ of _____, Ohio and authorizing the Director/Secretary to enter into Concession Contract with same for a period of three years commencing _____, 2023 through _____, 2026, with a possible extension of one or two years thereafter at the sole discretion of the Board, and all with the approval of legal counsel as to form.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- F. **Resolution 2023-36.** The Board of Park Commissioners, due to the pending expiration of the existing park levy, requested the County Auditor to certify the Total Current Tax Valuation of the Lorain County Metropolitan Park District and the Dollar amount of Revenue that would be generated by various millage amounts, and authorized the Director/Secretary to do all things necessary to file the appropriate paperwork, and all with the approval of legal counsel as to form, motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 18th day of May, 2023.

RESOLUTION 2023-36:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that, due to the pending expiration of the existing park levy, we deem it necessary and in the best public interest to request the County Auditor to certify the Total Current Tax Valuation of the Lorain County Metropolitan Park District and the Dollar amount of Revenue that would be generated by various millage amounts, and authorize the Director/Secretary to do all things necessary to file the appropriate paperwork, and all with the approval of legal counsel as to form.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- G. Reports, requests and comments of the Director/Secretary
- H. Questions, requests and comments from the Commissioners to the Management
- I. Questions, requests and comments from the public to the Commissioners and to the Management
- J. Reports, requests and comments of Legal Counsel
- K. There being no further old or new business, the Chairman entertained a motion for adjournment. Commissioner Hribar motioned and Commissioner McLoda seconded the motion for adjournment. There being no objections or dissenting votes, the meeting adjourned at 11:22 a.m.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman